

**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF FLORIDA  
Orlando Division**

**VACANCY ANNOUNCEMENT  
JUDICIAL LAW CLERK**

**to the Honorable Gregory A. Presnell United States District Judge**

\$57,408 - \$96,690 \*

**Announcement No.: 12-13 Applications Accepted: June 1, 2012 - June 29, 2012**

**Available: September 2013 for a two-year term**

**Position Overview**

The judicial law clerk researches issues of law, attends trials and other court proceedings, drafts opinions, and acts as advisor, to the Honorable Gregory A. Presnell, United States District Judge. The caseload in the jurisdiction is heavy, and the types of cases presented are varied, often involving novel and complex issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and other court staff concerning legal and court-related issues.

**Minimum Qualification Requirements**

At the time of application, applicant must have completed at least four full semesters of Law School, and attained a superior academic record. At the time of appointment, the applicant must be a law school graduate, possess superior research, and writing skills, and be proficient in computer-assisted research and WordPerfect 9.

**Information for Applicants**

Employment with the United States District Court offers a generous benefit package, civil and criminal law experience at the federal court level, and an environment providing significant responsibility and challenge.

Applicants should submit a cover letter, current resume with class rank and honors, day and evening telephone numbers, e-mail address, transcripts, writing samples and reference letters to: Federal Clerkship, Attention: Position 12-13, US District Court, 401 W. Central Blvd, Suite 2100, Orlando, Florida 32801-0210. **Applications accepted from June 1, 2012 to June 29, 2012.**

**Deadline for Receipt of Resumes**

All resumes must be received by 4:00 pm, Friday, June 29, 2012.

Selected interviews will be scheduled thereafter.

You will not receive a response to your application unless an interview is scheduled.

**THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER**

(See reverse side for employee benefits)

\* Starting salary commensurate with work experience and prior pay history.

(Salary may be higher with previous experience as a law clerk to a federal judge.)

Applicants must be U.S. citizen or eligible to work in the United States and are subject to a background check

Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit



## EMPLOYEE BENEFITS

Employees of the United States District Court ARE NOT included in the Government's Civil Service classification. They are, however, entitled to the same benefits as other federal government employees. Some of the benefits are:

- Thirteen (13) days of paid vacation per year for the first three years of employment. Up to 26 days per year thereafter.
- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a group long-term disability insurance program.
- Participation in long-term care insurance program.
- Participation in a flexible spending account for medical and/or dependent care expenses on a pre-tax basis.
- A minimum of ten (10) paid holidays per year.
- Prescribed salary progression through classification level based on acceptable performance.
- Time in-service for employees of other federal agencies, as well as time for those with prior military service, will be taken into consideration when computing leave accrual and retirement benefits.

The United States District Court for the Middle District of Florida serves a 35-county area in mid-Florida, with a population in excess of ten million people. The Clerk's Office is headquartered in Orlando, with full time divisional offices located in Tampa, Jacksonville, Ocala, and Ft. Myers, Florida. The Clerk's Office is responsible for providing clerical and administrative support to all areas of the federal judicial administrative process.

